

Getting Started Guide	Version: 1.0	Issue Date: 21-Jun-2017

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1. Introduction

The Government has introduced a programme named "Know India Programme" for young persons of Overseas Indians with a view to provide them an exposure to the country of their origin so that they can understand it better and more intimately.

The objective of the Ministry's Know India Programme is to help familiarize Indian Diaspora youth, in the age group of 18-26 years, with developments and achievements made by the country and bringing them closer to the land of their ancestors. KIP provides a unique forum for students and young professionals of Indian origin to visit India, share their views, expectations and experiences and to bond closely with contemporary India. The Ministry has conducted 28 editions of KIPs so far and a total of 866 overseas Indian youth participated in these programmes.

The participants are selected based on nominations received from Indian Missions/Posts abroad. They are provided hospitality and are reimbursed 90% of their economy class return airfare from their respective countries to India. The programme content broadly includes the following:

- (a) Presentations on India, the Constitution, the political process, etc.
- (b) Interaction with faculty and students at a prestigious University / College / Institute
- (c) Presentation on industrial development and visit to some Industries
- (d) Visit to a village to better understand the typical village life in India
- (e) Exposure to Indian media and cinema
- (f) Interaction with NGOs and organizations dealing with women's issues
- (g) Visits to places of historical importance or monuments
- (h) Participation in Cultural programmes
- (i) Exposure to Yoga

(j) Call on high dignitaries, which may include the President of India, the Chief Election Commissioner of India, the Comptroller and Auditor General of India, and Ministers in-charge of Overseas Indian Affairs, Youth Affairs and Sports, etc.

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Open the URL: **205.147.98.190/kip** in any browser or device to access the "Know India Programme" application.

The Home page will appear:



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Home Page contains following menu:-

- > Home
- Calender 2017
- > Schedule
- > Guidelines
- Download
- > FAQ
- Contact Us
- ➤ Gallery

2. Registration

To register for Know India Programme, click on "Click Here" for Registration.



Registration form will appear as shown in below screen:-

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	Registration	I TOR KNOW INDIA PRORAMM TO BE FILLED BY APPLICANT	16
Country of Residence *	Complete Name*	Gender *	Date of Birth (DD/MM/YYYY
Select	✓ Enter Name	Select	✓ Enter Date of Birth
lobile Number *	Email Id *	Password *	Confirm Password *
Country Co Enter Mobile No.	Enter email	Enter Password	Re-Enter Password
		Password field must be at least one li letter, one Upperase, one number, on character and minium length 8 chara	iowercase ve special acter,
nter Captcha Text *			Subr

> Fill the mandatory fields and click on Submit button

Home -	Calender 2017	Schedule -	Guidelines	Download -	FAQ	Contact Us	Gallery
		Reg	istration for TO BE	FILLED BY APPLICANT	roramn	ne	
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Mobile Numb	ber *	Email Id *		Password *			Confirm Password *
21	2345678901	sunaina.midha	@velocis.co.in	•••••			•••••
				Password field mus letter,one Upperase character and minit	t be at least one e, one number,o um length 8 chai	lowercase ne special racter.	
Enter Captch	a Text *						Submit 🔹
9uGwT	9uGwT						

After click on Submit button, confirmation message will display on Home page as shown in figure below:-

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A A A A A A A A A A A A A A A A A A A		(a)
Success! Thanks for Your Registration in Know In	dia Programme Kindly Check Your Email to Activa	ate the Account

Now user will login into Email Id which he/she has provided into Registration form. In Email ID link "Confirm my email and create my account "will appear to create a password as shown in below screen:-



After creating password user account will get create and user will be able to **Login** to Know India Programme.

3. Applicant Login

To login to KIP, Applicant has to fill the following details in login form:-

- > Enter Username
- Enter Password
- > Enter Captcha

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- > Click on Submit button, user dashboard page will appear.
- > User Dashboard has three links i.e. Apply for KIP, Notification & Flight Details

Home +	Calender 2017	Schedule -	Guidelines	Download -	FAQ	Contact Us	Gallery	Logout
			Wel	come Ruhi				
Apply	for KIP	Not	ification		Flight Detail	s		
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3.1 Apply for KIP

To apply for Know India Programme, click on "More info" link as shown in below figure:-

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Application Form will appear:-

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			Welc	ome Ruhi				
oplication Form								
Indian Mission/Consulate								
Please select country and	name of l	ndian Embassy/l	High Commission/C	onsulate for sub	mission of th	e applicatio	n.	
Country *								
Select		~						
Know India Programme Prefe	erences (Sel	lect your preferend	ces)					
Ministry will conduct 0 KIP accomadate you in your p	's in 2017 referred K	with different Pa (IP subject to ava	artner State. You ma ailability of slots and	y indicate maxir other conditior	num 3 KIP pre is.	eferences of	your choice Mir	nistry will try to
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Country of Residence *	~							
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			∟ Graduate			∟ Underg	graduate	
 Name of College/U graduated or you a 	niversity fro are studying	om where you g.						
(ii) Subject of study								

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(iii) Language of instruction ir	n college/university			
(iv) Describe your English lan	guage skills * Select			*
Please upload scanned copy proof of enrollment to grad	y of graduate/undergraduate de Jate course. *	gree or		
Format- (only jpg,png,jpeg,pdf and Upload St	ze less then 5 MB.)			
Telephone Number				
Mobile Number *		Work Telephone Number *	e e	
Country c Mobile/Cell		code Telephone No.		
Residence Telephone Number *		Fmail *		
code Telephone No.		sunaina.midha@velocis.co.in		
Mailing Address House/Apartment No. *	Name of Street *	Town/City *	State *	
House/Apartment No.		Town/City	State	
Select	Zip Code *			
Permanent Home Address				
House/Apartment No. *	Name of Street *	Town/City *	State *	
House/Apartment No.	Name of Street	Town/City	State	
Country *	Zip Code *			
Select	∨ Zip Code			
				2
			SAVE & CONTINUE TO PAGE	2

- > Fill the mandatory Fields and Upload the photograph.
- > Click on Save & Continue to Page 2, page will redirect to Page 2.

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Mobile Number *			Work Tel	ephone Number *		
21 7844440000			32	455555555		
Residence Telephone Numl 35 4444444444	ber *		Email * sunaina.i	nidha@velocis.co.in		
Mailing Address						
House/Apartment No. *		Name of Street *	Town/C	lity *	State *	
67		Strret	Town		State	
Country *		Zip Code *				
Afghanistan	*	344444				
Permanent Home Address						
House/Apartment No. *		Name of Street *	Town/0	lity *	State *	
21		Street	Town		State	
Country *		Zip Code *				
Afghanistan	~	222345				
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On click on Save & Continue To Page 2, next page will appear as shown in figure below:-

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plicat	ion Form					
Occupat	ion/Employment: In last 3 years including present employme	nt				
Prese	ent Profession *	Other Pr	rofession			
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	Address					
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- > Fill the mandatory Fields
- > Click on Save & Continue to Page 3, next page will appear as shown in figure below:-

Previous Visit to India	а					
(i) Have you visited	l India earlier? *		(ii) Did you participate ir	n any of the fo	ollowing programme	in the past *
Select		*	Select			~
			Year and Month of parti	icipation		
			Details			
(iii) Why do you wa describe, in not mo	nt to participate in the Know Inc ore than 150 words.*	dia Programme? Please	e			
details						
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- Fill the mandatory Fields
- Click on Final Submit

also declare		
	e that I will abide by the regulations of t	ne Know India Programme, would offer my full cooperation in its smooth conduct, and would not leave it mid-way.
articipation	a that in Fam found guilty of any miscon n in any future KIP. I also undertake that of residence to India and back).	Jucc or indiscipline during the course of the Programme, I could be refused any further participation in this KIP or in case I do not complete the programme I will repay Government of India 90% of the return international airfare(from
Date: 21-06	6-2017	Upload Signature *
Place: *	Place	Browse Signature.png

After click on Final Submit button, application will get submit and confirmation message will display on User Dashboard.

SuccessI Application Submitted Success	iully.		
Success Application Submitted Successi	uny		

Once the application get submit, application will appear on Mission Dashboard.